

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

November 13, 2018

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:30 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

**Roll Call:**

Members present: Commissioners Berezansky, Josephson, and Orchard

Members absent: Commissioners Olson and Tarnowski

**Flag Salute:** completed

**Agenda Changes:** none

**Address from the Public:** none

**Approval of October Regular Meeting Minutes:** Ms. Berezansky made a motion to approve the minutes as presented and Mr. Josephson seconded it. A vote was taken and passed unanimously.

**Reports:**

Line Activities – Chief Cioffi reported the following:

- Stats for October: 46 total events; 55.5 event hours; 559 man-hours; 585 firefighters
- Stats YTD: 374 total events; 447 event hours; 473 man-hours; 4078 firefighters, resulting in 287 total fire calls through the end of October. He noted it has been a very busy year.
- Everything with the new engine is on track.
- Training has been going well and the Company will participate with Mon. Jct. on a drill tomorrow.
- Chief Cioffi stated that he will be retiring as Chief at the end of the year; Mr. Perez will assume Chief responsibilities.

President - Mr. Melchisky stated that some members of the Company have asked about reimbursement for gym usage. Mr. Perez reported that there is a policy on the books.

In order for reimbursement, members must provide documentation that they used the gym facilities. The policy states that up to \$20/month is available for reimbursement, with the stipulation of attendance 8 times a month, again with proof. It was noted that reimbursement must be requests must be to the Treasurer by December 15<sup>th</sup>.

It was also reported that nominations for the Company were held.

Treasurer's Report/Voucher List – Ms. Berezansky presented the report (file copy attached). She reported that all bills have been paid and the 3<sup>rd</sup> quarter check was received from the Township. After review of the List, Mr. Josephson made a motion to approve it, as presented and Mr. Orchard seconded it. A vote was taken and passed unanimously.

Secretary's Report – no report

Fire Coordinator's Report – Mr. Perez reported the following:

1. About \$3K was saved on Workman's Comp., as the District was taken out of the "assigned risk" pool. This is not a JIF program. It was noted that all insurance policies are handled through Nottingham Insurance, except for life.
2. All generators were serviced, tested and working well.
3. Truck 221 had minor repairs done.
4. There were repairs to some Air Paks.
5. Gear was order for 4 firefighters.
6. A new account has to be re-established with Dell Computers.

Chairman's Report – The 2019 Budget is being finalized and will be presented at next month's meeting. There are no issues with it.

Standing Committee Reports –

*Fire Company Liaison* – nothing to report.

*Rescue Squad Liaison* – no report.

*Public Relations* – everything is up todate.

*State Association* – the next meeting will be in December.

*Insurance* – previously discussed.

**Unfinished Business:** none

**New Business:** 2019 Budget was noted above.

**Executive Session:** none

**Address from the Public:** none

**Adjournment:** As there was no further business to discuss, Ms. Berezansky made a motion to adjourn the meeting and Mr. Josephson seconded it. The meeting was adjourned at 6:42 p.m.

Respectfully Submitted,

Bonnie R.L. Knigge

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