

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Reorganization Meeting

March 13, 2017

The yearly reorganization of meeting of The Board of Fire Commissioners, Township of South Brunswick, was called to order at 6:30 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Berezansky, Josephson, Olson, Orchard and Tarnowski.

Members absent: none

Flag Salute: completed

Agenda Changes: none

Election of Officers:

Chairman – Mr. Tarnowski nominated Mr. William Orchard and Mr. Josephson seconded the nomination. Mr. Orchard accepted the Chairman's position.

Vice Chairman – Mr. Olson nominated Mr. Richard Josephson and Mr. Orchard seconded the nomination. Mr. Josephson accepted the Vice Chairman's position.

Treasurer – Mr. Olson nominated Ms. Berezansky and Mr. Tarnowski seconded the nomination. Ms. Berezansky accepted the Treasurer's position.

Secretary – Mr. Tarnowski nominated Mr. Olson and Mr. Josephson seconded the nomination. Mr. Olson accepted the Secretary's position.

A vote was taken in favor of all the nominations listed above; the vote passed unanimously.

Adoption of Resolutions: (file copies attached)

Schedule of Meeting Dates – Resolution 17/18 – 4: Authorizing Meeting Schedule Schedule for the 2017-2018 Year. All meetings will take place the second Monday of every month, except for October, which will be the second Tuesday of the month. Meetings will begin at 6:30 p.m. at the Kendall Park Volunteer Fire Co. Firehouse located at 125 New Road, Kendall Park, N.J. Mr. Tarnowski made a motion to adopt the Resolution and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution was passed unanimously.

Resolution 17/18-5: Authorizing Appointment of Accountant for the 2017-2018 Year. The services of Mr. Oliver Walling will be used to provide accounting services to the Board. Ms. Berezansky made a motion to accept Mr. Walling's appointment and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution passed unanimously.

Resolution 17/18-6: Authorizing Appointment of Attorney for the 2017-2018 Year. The services of Mr. Richard Braslow will be used to provide regular legal services to the Board. Mr. Olson made a motion to accept Mr. Braslow's appointment and Mr. Tarnowski seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution unanimously passed.

Resolution 17/18-7: Authorizing Appointment of Auditor for the 2017-2018 Year. The services of Holman, Frenia and Allison, P.C., will be used to provide auditing services to the Board. Mr. Tarnowski made a motion to accept this appointment and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution passed unanimously.

Resolution 17/18-8: Designation of Official Newspaper Publications for the 2017/2018 Year. The official newspapers will be the HOME NEWS-TRIBUNE and the Princeton Packet. Ms. Berezansky made a motion to accept these newspapers as the official ones to be used by the Board; Mr. Tarnowski seconded the motion. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution was passed unanimously.

Resolution 17/18-9: Authorizing Approval and Payment of Claims. All checks issued for the Board's payment of claims must be signed by the Treasurer, Chairman and countersigned by one other Commissioner. Ms. Berezansky made a motion to accept this resolution and Mr. Tarnowski seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes, Mr. Josephson-yes and Mr. Olson-yes. The Resolution passed unanimously.

Resolution 17/18-10: Authorizing Annual Salary for Members of the Board of Fire Commissioners. All members of the Board will receive \$3,500; except for the Treasurer who will receive \$5,000. Mr. Olson made a motion to approve this resolution and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution was passed unanimously.

Resolution 17/18-11: Designating Surety Bonding for Commissioners. Commissioners will be bonded at \$1,000,000.00 and the Treasurer will be bonded at \$3,000,000.00. Mr. Tarnowski made a motion to approve this resolution and Ms. Berezansky seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution passed unanimously.

Resolution 17/18-12: Adoption of Cash Management Plan. The official depositories for the Board will be the State of New Jersey Cash Management Fund, Wells Fargo, Magyar Savings, PNC Bank and Capital One. Ms. Berezansky made a motion to accept these institutions and Mr. Olson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Mr. Olson-yes. The Resolution passed unanimously.

As there was no further reorganization business to discuss, Ms. Berezansky made a motion to adjourn the meeting and Mr. Olson seconded it. A vote was taken and passed. The meeting was adjourned at 6:40 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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