

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

December 11, 2017

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:35 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Berezansky, Josephson, Olson, Tarnowski and Orchard.

Members absent: none

Flag Salute: completed

Agenda Changes: none

Address from the Public: none

Approval of November Regular Meeting Minutes: Mr. Tarnowski made a motion to approve the minutes as presented and Mr. Josephson seconded the motion. A vote was taken and passed.

Reports:

Line Activities – Chief Cioffi presented the following report:

- Stats for November: Total events-23; Total event hours-18.9; Total man-hours-275; Total firefighters- 331.
- Stats YTD: Total events-322; Total event hours-410; Total man-hours-5,030 and Total firefighters-3,987.
- Elections were held and the 2018 Officers are:

Chief – Robert Cioffi

President: Devin Melchisky

Deputy Chief – Chris Perez

Vice President: Larry Rosenberg

Captains – Mike Corl & Nick Berezansky

Treasurer: Peter Traficante

Lts – Dan Quigley & Tom Luterzo

Secretary: Sarah Berezansky

President's Report – Mr. Melchisky had nothing to report.

Treasurer's Report/Voucher List – Ms. Berezansky presented the report (file copy attached). Mr. Perez read into the record Resolution 17/18-15: Authorizing Budget Transfers Relative to 2017 Budget (file copy attached). Mr. Olson made a motion to approve the transfers and the resolution and Mr. Tarnowski seconded it. A roll call vote was taken: Mr. Olson-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Josephson-yes and Ms. Berezansky-yes.

After review of the Voucher List, Mr. Olson made a motion to approve the List as presented; Mr. Tarnowski seconded the motion. A vote was taken and passed.

Secretary's Report – Mr. Olson had nothing to report.

Fire Coordinator's Report – Mr. Perez reported the following:

1. The check for the Dodge was received and everything is settled.
2. There have been no major issues with the equipment the past month, however, some Air Paks were sent out for service.
3. The plow was used on the pick-up truck during the snow storm and worked very well.
4. The audit was done for the Workman's Comp and there was an adjusted rate of \$1,726. All other insurances are paid up.
5. The 2018 Budget is ready for adoption this evening.

Chairman's Report – Mr. Orchard had nothing to report.

Standing Committee Reports:

Fire Company Liaison – nothing to report.

Rescue Squad Liaison - nothing to report.

Public Relations – the website is current and Financial Disclosure forms will be due in either January or February.

State Association – minutes of the last meeting were distributed.

Insurance – as stated previously, all policies are paid up.

Unfinished Business: 2018 Budget –

Mr. Perez stated the 2018 Budget is ready for adoption this evening and noted that the numbers stayed the same as last month's meeting figures. The ratables were received and included in the budget preparation. Included in the budget numbers is \$40K from reserved funds, which is \$7K less than last year.

Mr. Perez read Resolution 17/18 – 16: 2018 Fire District Budget into the record. Ms. Berezansky made a motion to approve the Resolution and Mr. Josephson seconded it. A roll call vote was taken: Mr. Olson-yes; Ms. Berezansky-yes; Mr. Josephson-yes, Mr. Tarnowski-yes and Mr. Orchard-yes. The Resolution was unanimously.

Executive Session: the Board went into Executive Session at 6:49 p.m. to discuss salary increases for the Fire Coordinator and the Administrative Asst. They came out at 6:53 p.m. after approving a 4% increase for Mr. Perez and increasing Mrs. Knigge's hourly rate to \$25/hour.

New Business: Resolution 17/18-17: Authorizing Salary Increase Relative to Fire Coordinator was read into the record by the Administrative Assistant (file copy attached). Ms. Berezansky made a motion to approve the Resolution and Mr. Tarnowski seconded it. A roll call vote was taken: Mr. Josephson-yes; Mr. Olson-yes; Mr. Orchard-yes; Mr. Tarnowski-yes and Ms. Berezansky-yes. The Resolution passed unanimously.

Address from the Public: none

Adjournment: As there was no further business to discuss, Ms. Berezansky made a motion to adjourn the meeting and Mr. Olson seconded it. The meeting was adjourned at 6:57 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

Filename: mr121117