

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

November 12, 2013

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:30 p.m. by Vice Chairman Rick Josephson, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Josephson, Olson, Rosenberg and Tarnowski

Members absent: Commissioner Orchard

Flag Salute: completed

Agenda Changes: none

Address from the Public: none

Approval of October Regular Meeting Minutes: Mr. Rosenberg made a motion to approve the minutes as presented and Mr. Tarnowski seconded it. A vote was taken and passed, with one abstention.

Reports:

Line Activities – Chief Perez presented the following report:

- Statistics for the month of October: 12 emergency calls, 2 drills and 14 work details. YTD: 193 emergency calls, 23 drills and 42 work details. (File copy attached).
- 10 schools/day care centers were visited during the month, to discuss fire safety with the children.
- The Chief and Deputy Chief attended the International Assoc. of Fire Chief's Conference and received a lot of good information. One important topic was the way fires will be attacked in the future, which will increase safety at fire scenes.

President – Mr. Corris presented the following report:

1. Alan Laird is back on full duty and Sean Sidoti went on medical leave for knee surgery.
2. Membership is doing so well that the County has invited members of the Kendall Park Membership Committee to a conference to discuss how the Company has approached its membership drive.
3. Three new members were read in during the month of October. A comparison with last year's numbers will be forthcoming.
4. Nominations were made at last Friday's meeting and the elections will take place in Dec.
5. The Installation Dinner cannot be changed.
6. A new high-tech security system was installed and new key fobs distributed. This system is better at monitoring who comes in and leaves the building. Next year, the Company may look at adding cameras to the system.
7. The outside memorial project is getting back underway, which will update the flag post area.
8. Santacade is December 15th.

Treasurer's Report/Voucher List – Mr. Rosenberg opened his report by reading Resolution 13/14- 15: Authorizing Budget Transfers Relative to 2013 Budget (file copy attached). Mr. Olson made a motion to approve the resolution and Mr. Josephson seconded the motion. A roll call vote was taken: Mr. Rosenberg-yes; Mr. Olson-yes; Mr. Tarnowski-yes, Mr. Josephson-yes, Mr. Orchard was absent. The resolution was passed.

Mr. Rosenberg presented the Treasurer's Report and Voucher List (file copy attached). He noted that insurance premiums were included in this month's List. As there were concerns about the Voucher List, Mr. Josephson made a motion to approve it and Mr. Tarnowski seconded the motion. A vote was taken and passed, with one abstention.

Secretary's Report – Mr. Olson had nothing to report.

Fire Coordinator – Mr. Perez reported the following apparatus status:

1. The Ladder Truck was tested and no problems were found. At the same time, some repairs and upgrades were made; it is now back in service.
2. One of the engine's fuel sending unit does not work so it will be going out for service sometime within the next two weeks.
3. The Cascade System (fills the air bottles) was serviced; still waiting for the final certification.

4. The two elections that took place at Station 23 went off well and Mr. Perez thanked Mr. Tarnowski for closing up. It was noted that the heat was set too high.
5. There will be an audit on the Workman's Compensation invoice, as the costs do not seem correct. Any change will be refunded.

Chairman – nothing to report as Mr. Orchard was absent.

Standing Committee Reports:

Fire Company Liaison – nothing to report.

Rescue Squad Liaison - nothing to report.

Public Relations – The website is running well and the District is compliant with State requirements.

State Association the meeting will be next month.

Insurance - Mr. Perez reported that all policies are in effect and will be paid this evening. In addition, all the trucks are updated with new cards. He also reported that he met with a VFIS rep and found out they offer some web educational programs that might be of benefit to the District and the Fire Company.

Unfinished Business: Mr. Perez reported that the Utility Truck chassis is due to be built by the end of October, which means that actual delivery will probably be after the first of the year.

New Business: Mr. Perez stated that the Paramedics for Robert Wood Johnson are looking for a new place for a ready-room and inside storage of their apparatus, preferably in the Kendall Park area of South Brunswick Township. Mr. Perez suggested Station 23 as a possible site and noted they are willing to pay rent. The Commissioners agreed to have Mr. Perez investigate this issue and report at next month's meeting.

Discussions have taken place about the possibility of having the Township take over the ground maintenance of Station 23, at a cost. Mr. Perez is going to pursue this avenue, as it might be a considerable cost savings versus an existing outside vendor.

Executive Session: The Board went into Executive Session at 6:55 p.m. to discuss personnel and firematics and came out at 7:55 p.m.

Address from the Public : none

Adjournment: As there was no further business to discuss, Mr. Olson made a motion to adjourn the meeting and Mr. Tarnowski seconded the motion. The meeting was adjourned at 7:56 p.m.

Respectfully Submitted,

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