

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

March 11, 2013

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:35 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Josephson, Olson, Orchard, Rosenberg and Tarnowski.

Members absent: none

Flag Salute: completed

Agenda Changes: none

Address from the Public: none

Approval of February Meeting Minutes: No minutes were available, as the tape was lost in the US mail.

Reports:

Line Activities – Chief Perez presented his report that statistics for the month would be delayed and would be made available as a file copy with to night's minutes. Mr. Perez also reported the following:

- The Foam Trailer paperwork issues have been resolved and the trailer should arrive soon.
- The County Chief's Meeting was held earlier in the month it was reported that the County now has an active Urban Search and Rescue Team, which KPVFC can utilize if necessary.
- County-wide ID cards will be distributed to all firefighters in the County; these tags will assist with accountability.
- Cost recovery for Hazmat incidents will now be handled through the County, which should make the process much easier.

President – Mr. Corris reported that two applications have been received from two junior members and one probationary member was read in. Membership recruitment signs will be put up once the weather improves.

Treasurer's Report and Voucher List – Mr. Rosenberg reported that there are no major issues that came out of the Audit conducted last week. There will be a meeting to discuss the findings. As there was no further discussion on the Voucher List, Mr. Tarnowski made a motion to accept the List as presented and Mr. Olson seconded it. A vote was taken and passed.

Secretary's Report – Mr. Olson reported that the Budget Election was held and both Commissioners Josephson and Tarnowski were re-elected, in addition, the budget was passed. Mr. Rosenberg suggested that the ballot for next year be put up on the website, so voters can review the ballot before actually casting their votes.

Fire Coordinator's Report – Mr. Perez reported the following:

1. The financial audit was more intense this year, due to issues going on in the surrounding area. As stated before, no major issues were discovered.
2. The Fire Marshall is investigating new vendors for the Fire Reporting System as asked Mr. Perez for his input, as a user. The cost will be borne by Fire Prevention.
3. A bar-coding system will be investigated to make the inventory process easier. Mr. Perez noted trying to get the inventory completed accurately for the Audit, was difficult.
4. LOSAP results have been posted.
5. The Fire Company Website has been redesigned and looks very good.
6. The District's Website is up-to-date with the Election and Budget results, as well as term lengths for the re-elected Commissioners. Note: As previously stated, February minutes were not available.
7. Engine 221 had head-set system repairs and the Rescue Truck will need one of the power windows repaired, which will be under warranty. Also, the Pickup Truck needed some transmission parts replaced.
8. As previously reported, one new member joined the Company.
9. Mr. Perez will be on vacation 3/25-28.

Chairman – Mr. Orchard stated that he would miss the April 8th meeting, due to surgery. Mr. Josephson will conduct the meeting.

Standing Committee Reports:

Fire Company Liaison – Mr. Tarnowski had nothing to report.

Rescue Squad Liaison – Mr. Josephson had nothing to report.

Public Relations – Mr. Rosenberg suggested that the Board consider put the Newsletter up on the Website. Discussion will take place on this idea.

State Association – No one attended the meeting.

Insurance – Mr. Orchard stated that everything was fine.

Unfinished Business:

Foam Trailer - previously discussed.

Utility Truck – Mr. Perez reported that he would provide each Commissioner with the proposed requirements for the Utility Truck; any feedback will assist in getting the document into spec form. The timeframe to go out for bid is under 3 months. The basic requirements are:

- F450 dual wheel chassis; 4-wheel drive.
- Utility body box on the back
- Slid unit (pump and tank) which slides into the back of the bed.
- Will carry 190 gallons of water and 10 gallons of foam.
- Basic light package.
- Some miscellaneous tools (if money allows).

The Truck will be used as a brush unit and as a tow vehicle for the Foam Trailer and will have to go out for bid.

2013 Budget – Mr. Rosenberg reported that the Election was done and approved.

New Business: none

Executive Session: Mr. Rosenberg requested the Session in order to discuss Firematics. The Board went into Executive Session at 6:55 p.m. and came out at 7 p.m.

Address From the Public: none

Adjournment: As there was no further business to discuss, Mr. Rosenberg made a motion to adjourn the meeting and Mr. Tarnowski seconded it. The meeting was adjourned at 7:01 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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