

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

October 9, 2012

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:30 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Olson, Orchard, Rosenberg and Tarnowski.

Members absent: none

Flag Salute: completed

Agenda Changes: Mr. Orchard added the resolution for filling Mr. Behrend's vacated seat. Mr. Orchard read into the record Resolution 12/13-14: Authorizing Appointment of Individual to Commissioners Vacancy (file copy attached). Mr. Rosenberg made a motion to approve the resolution and Mr. Olson seconded the motion. A roll call vote was taken: Mr. Olson-yes; Mr. Orchard-yes; Mr. Tarnowski-yes; and Mr. Rosenberg-yes. Mr. Richard A. Josephson was appointed to fill the Commissioner position.

Address From the Public: none

Approval of September Meeting Minutes: Mr. Tarnowski made a motion to approve the minutes as presented and Mr. Rosenberg seconded the motion. A vote was taken and passed.

Reports:

Line Activities – Chief Perez presented the following:

- The Open House was held on 10/6, with attendance fairly good.
- The first extrication with the new rescue truck took place on 10/8. It went very well and the execution was excellent. All the training was well worth it. The Rescue Squad was complimentary of how well the whole process worked.
- Stats for September: 15 calls (slow month); 2 work details and 2 drills, for a total of 167 calls YTD; total events YTD of 233 and 3315 man-hours. The average man per event has risen from 10 to 11 this year. including silent alarms.

President – Mr. Corris presented the following report:

1. Membership signs have been posted around the District.
2. The Company will participate in the High School's Career Day on 10/13.
3. One perspective member may be interested in joining.
4. The Fire Company requests a \$10K raise in their budget for 2013, to help cover the cost of the building addition.

Treasurer's Report/Voucher List – Mr. Rosenberg presented the Report and Voucher List (file copy attached). He noted that there were expenses were high for the month. Large checks were cut for Liberty Mutual for Workman's Comp and the Township for the Fire Marshall. There will be a need to move some budget monies around as the year winds down.

Mr. Rosenberg reported that at the Wildwood Convention, the State indicated that it would be very hard on 2013 Budgets. It also is requiring all District documents (budget, agenda and minutes, e.g.) be posted on a separate website for public inspection. This will become effective 2/1/13.

After review of the Voucher List, Mr. Tarnowski made a motion to approve the List as presented and Mr. Olson seconded the motion. A vote was taken and passed.

Secretary's Report – nothing to report.

Fire Coordinator's Report – Mr. Perez presented the following:

1. Newsletter was sent and was very good.
2. Truck 222 had servicing, testing and repairs done last month. In addition, the pick-up truck had some work done.
3. The Chiefs' vehicles were re-lettered.
4. Mr. Perez has contacted a vendor who would provide the District with compliance to the State's directive to have all documents on a website. This vendor already has a Program that allows for constant updates to the website documents. There are about 12 bullet items that are required (file copy attached).

This vendor has three plans available:

Level 1: Vendor sets up; District maintains all of it.

Level 2: Vendor sets up; District maintains a portion of it.

Level 3: Vendor sets up and maintains all of it.

Though the cost is \$199/month, both the Chief and Mr. Rosenberg feel that Level 3 is the best way to go. The Chief reviewed the requirements with the Board, which indicated that substantial time would be required to maintain the website on a regular basis. Mr. Rosenberg stated that there should be enough money to cover the cost. It was noted that the Vendor guarantees compliance.

Mr. Rosenberg made a motion to spend \$199/month for the full package at Net Link to set up the website to be compliance with the State; Mr. Tarnowski seconded the motion. A roll call vote was taken: Mr. Orchard-yes; Mr. Tarnowski-yes; Mr. Olson-yes; Mr. Rosenberg-yes; Mr. Josephson-yes. Mr. Perez will contact NetLink to get started as soon as possible.

5. The premium quote from Liberty Mutual was \$20,850; which Mr. Rosenberg cut a check for. Investigation into JIF (Joint Insurance Fund) would save about \$2500, however all policies must be included, not just Workman's Comp. Also, any claim would wipe out the savings, due to deductibles. Based on this information, Mr. Perez looked into other companies; not all have responded yet.