

Resolution to Amend 2011 Budget

Fire District No. 1

Kendall Park, New Jersey

Resolution #11/12 –

Pursuant to New Jersey Statute 40A.-14-78.3 Fiscal Year January 1, 2011 to December 31, 2011.

WHEREAS, the Annual Budget for the South Brunswick Fire District No. 1 for the fiscal year beginning January 1, 2011 and ending December 31, 2011 was introduced on the 23<sup>rd</sup> day of December, 2010; and

WHEREAS, the public hearing for the 2011 Fire District Budget has been held on the 28<sup>th</sup> day of January, 2011, as publically advertised; and

WHEREAS, the Board desire to amend certain line items to the 2011 Budget;

NOW, THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners, Fire District No. 1 that the following amendments, introduced to the 2011 Fire District, be made:

PAGE 4: Fund Balance Utilized...

Unreserved Fund Balance: From \$310,155. To \$379,248.

PAGE 5: Total Revenues & Fund Balance Utilized...

From \$318,755. To \$387,848.

Amount to be Raised by Taxation to Support District Budget...

From \$762,745. To \$683,652.

Total Anticipated Revenue: From \$1,071,500 to \$1,081,500

Debt Service: From \$345,000. To \$355,000.

Total Budget Appropriations: From \$1,071,500. To \$1,081,500.

BE IT FURTHER RESOLVED, that two certified copies of this resolution shall be filed forthwith with the Director of the Local Division of Local Government Services for the certification of the 2011 Fire District Budget as amended.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 –5

AUTHORIZING APPOINTMENT OF ACCOUNTANT FOR THE 2012-2013 YEAR

WHEREAS, there exists a continuing need for accounting services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2012-2013 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Oliver Walling is appointed to provide accounting services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. This resolution and notice of award of contract shall be available for public inspection.
3. The salary to remain at the existing hourly rate.

Date \_\_\_\_\_

Secretary \_\_\_\_\_

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 - 4  
AURHORIZING APPOINTMENT OF ATTORNEY FOR THE 2012-2013 YEAR

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2012-2013 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Richard M. Braslow, Esq. is hereby appointed to provide regular legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
2. This resolution and notice of award of contract shall be available for public inspection.

Date \_\_\_\_\_

Secretary \_\_\_\_\_

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 – 3  
AURTHORIZING APPOINTMENT OF AUDITOR FOR THE 2012-2013 YEAR

WHEREAS, there exists a continuing need for auditing services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2012-2013 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Holman and Fernia, P.C. is appointed to provide auditing services to the Commissioners and establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. This resolution and notice of award of contract shall be available for public inspection.

Date \_\_\_\_\_

Secretary \_\_\_\_\_

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 - 7  
AUTHORIZING MEETING SCHEDULE FOR THE 2012-2013 YEAR

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. All regular meetings of the Commissioners shall take place on the second Monday of the month at the Kendall Park Volunteer Fire Company Firehouse on New Road at 6:30 p.m. on the following dates:

April 9, 2012	May 14, 2012
June 11, 2012	July 9, 2012
August 13, 2012	September 10, 2012

October 9, 2012 (Tues)      November 12, 2012

December 10, 2012      January 14, 2013

February 11, 2013      March 11, 2013

2. A summary of this resolution shall be mailed to the South Brunswick Post and the Home News.
3. A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of South Brunswick and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Date \_\_\_\_\_

Secretary \_\_\_\_\_

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 - 8  
DESIGNATION OF OFFICIAL NEWSPAPER PUBLICATIONS  
FOR THE 2012/2013 YEAR

WHEREAS, the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2012/2013 year.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of South Brunswick, County of Middlesex, as follows:

The official newspapers in which the Commissioners will publish all required notices or other items during the 2012-2013 year pursuant to New Jersey statutes shall be the SOUTH BRUNSWICK POST, or TRENTON TIMES, or HOME NEWS-TRIBUNE, or STAR LEDGER, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Date \_\_\_\_\_

Secretary \_\_\_\_\_

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 - 10  
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the Treasurer, Chairman or Vice Chairman, and countersigned by one other Commissioner as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County Middlesex as follows:

1. The checks as issued by the Commissioners for payment claims shall be signed by the Treasurer, Chairman and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board as set forth herein.
2. No more than two electronic signatures shall be used on any particular check in place of a handwritten signature.
3. The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.



Date \_\_\_\_\_

Signature

\_\_\_\_\_

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 12/13 - 9  
DESIGNATING SURETY BONDING FOR TREASURER, ET.AL.

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the President, Vice President and Treasurer of the Fire District,

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, that all Commissioners shall be bonded in the amount of \$3,000,000.00 and the Treasurer shall be bonded in the amount of \$3,000,000.00.

Signature \_\_\_\_\_

Date \_\_\_\_\_