

The Board of Fire Commissioners

Fire District No. 1

Regular Monthly Meeting

November 16, 2011

The regular monthly meeting of The Board of Fire Commissioners, Fire District no. 1, in the Township of South Brunswick , was called to order at 6:40 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

**Roll Call:**

Members present: Commissioners Tarnowski, Rosenberg, Behrend and Orchard.

Members absent: Commissioner Olson

**Flag Salute:** completed

**Agenda Changes:** Introduction of the 2012 Budget was added under New Business.

**Address From the Public:** no public present.

**Report from Mr. Alan Laird:** Mr. Laird was not present.

**Approval of 10/19 Regular Meeting Minutes and 8/31 Special Meeting Minutes:** Mr. Behrend made a motion to approve both sets of minutes as presented and Mr. Tarnowski seconded the motion. A vote was taken and passed.

**Reports:**

Line Activities – Chief Perez presented the statistics for October as follows (file copy attached). There were 25 calls, 3 training sessions and 6 duty nights. Year-to-date: 211 calls, 206 total events, with 4,233 man-hours.

He reported that the Rescue Truck is almost done. Fire Company representatives will go to Florida on 12/5 for the inspection. Hopefully, the truck will be in New Jersey a week later. He noted that the hydraulic tools were delivered today and they were tested and found to be fine.

President – The President was not in attendance.

Treasurer's Report & Voucher List – Mr. Rosenberg reported that the 2012 Budget will be introduced this evening. As for the contract, the Commissioners agreed to renew it, as written. Mr. Rosenberg stated that some funds in the 2011 Budget had to be transferred, therefore, he presented Resolution 11/12-27 – Authorizing Budget Transfers Relative to 2011 Budget (file copy attached). Mr. Rosenberg made a motion to accept the resolution and Mr. Tarnowski

seconded it. A roll call vote was taken: Mr. Orchard-yes; Mr. Behrend-yes; Mr. Rosenberg-yes, Mr. Tarnowski-yes and Mr. Olson –absent.

The Commissioners reviewed the Voucher List. Mr. Orchard suggested that the Board stop using Cintus at Station 23. Mr. Behrend agreed, as long as a some type of rug is put down at the main entrance. The rest of the Commissioners agreed. Mr. Perez will handle this cancellation. Mr. Behrend made a motion to approve the Voucher List as presented and Mr. Tarnowski seconded it. A vote was taken and passed.

Mr. Rosenberg reported that monies will have to be withdrawn from the Cash Management Fund, in order to cover all expenses.

Secretary's Report – Mr. Olson was not present.

Fire Coordinator's Report – Mr. Perez presented his report (file copy attached).

Chairman – Mr. Orchard had nothing to report.

Standing Committee Reports –

*Fire Company Liaison* – nothing to report.

*Rescue Squad Liaison* - nothing to report.

*Public Relations* - nothing to report.

*State Association* – The next meeting will be on 12/3 at Hamilton Firehouse.

*Joint Board* – The meeting will be held tonight at 8 p.m. The main discussion will be about disbanding the Joint Board and if all members agree, what the process will be. Commissioners Rosenberg, Tarnowski and Behrend will attend.

*Insurance* – Mr. Orchard stated the increase requested by Liberty Mutual of \$1042 for Workman's Comp, was due to the fact the quote was based on 2010 rates. The Board agreed that the insurance company should honor their quote. Mr. Rosenberg noted that the invoice had been paid in full, based on the quote. Mr. Orchard asked the agent to look into JIF and see if the Board can participate in this program. Mr. Behrend suggested shopping around for other companies.

**Unfinished Business:**

Rescue Truck – previously discussed.

2012 Budget – Mr. Rosenberg reported that he had met with the Auditor, who reviewed the proposed 2012 Budget. Based on what had been presented to the Auditor, everything was 100% cap compliant.

Mr. Rosenberg suggested that \$30K be added for future capital expenditures. He noted that a new pick-up truck and fire truck will need to be purchased within the next couple of years. The Commissioners agreed.

Mr. Rosenberg reported that the budget number to be cap compliant is \$705K, which will make the tax rate 7.3%.

The budget is now ready to go, however, the resolution approving the \$80K for the Fire Marshall will need to be located and included in the budget package.

Mr. Rosenberg presented Resolution – 11/12 – 28 –Introduction of 2012 Budget (file copy attached). Mr. Rosenberg made a motion to accept the resolution and Mr. Tarnowski seconded it. A roll call vote was taken: Mr. Tarnowski – yes, Mr. Behrend-yes, Mr. Rosenberg-yes, Mr. Orchard-yes and Mr. Olson was absent. The resolution was approved unanimously.

Mr. Rosenberg stated that the Adoption of the Budget will take place at the regular meeting on December 21.

**New Business:** none

**Executive Session:** none

**Address from the Public:** none

**Adjournment:** As there was no further business to discuss, Mr. Rosenberg made a motion to adjourn the meeting and Mr. Tarnowski seconded the motion. The meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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