

The Board of Fire Commissioners

Fire District No. 1

Regular Monthly Meeting

June 15, 2011

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1 in the Township of South Brunswick, was called to order at 7:00 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Behrend, Olson, Tarnowski, Rosenberg and Orchard

Members absent: None

Flag Salute: completed

Agenda Changes: none

Address From the Public: none

Approval of Minutes:

May 4th Regular Meeting Minutes – Mr. Tarnowski made a motion to approve the minutes as presented and Mr. Olson seconded it. A vote was taken and passed, with Mr. Behrend abstaining.

June 1st Special Meeting Minutes – Mr. Behrend made a motion to approve the minutes as presented and Mr. Tarnowski seconded it. A vote was taken and passed, with Mr. Olson abstaining.

Reports:

Line Activities – Chief Perez reported the following:

- May Statistics: Year-to-date: 91 calls; May: 11 calls; Training Days; 3, Work Details; 2
- OSHA inspection was last month and three areas were identified, which the Fire Company must address. They were (1) update Hepatitis B records, (2) Hold a Hazmat Refresher class and (3) Fit Testing, which is almost done. The Chief stated that the Hazmat class was recently held. As for the Hepatitis shots, a procedure has been established to get them.
- There will be Building and Firefighter gear inspection next Tuesday at the Henderson Road firehouse. The Chief noted that documentation is in place and everything should be in order.

The New Road building is about 75% completed: electrical final in process, ceiling grid is almost complete, floors in kitchen and bathroom are done and tiling and carpet work will begin very soon. There is a small issue with the hood venting in the kitchen, which is being looked into. Also, the site work needs to be completed. Hopefully, the July meeting will be able to be held there.

Finally, the Chief will be on vacation from 6/30-7/10.

President – no present at this meeting.

Treasurer's Report & Approval of Voucher List – Mr. Rosenberg reported that is only \$763.00 in the checking account, after payment of this evening's bills. The check from the Township should arrive before the July bills need to be paid.

The Commissioners reviewed the Voucher List, then Mr. Tarnowski made a motion to approve the List as presented and Mr. Olson seconded it. A vote was taken and passed.

Secretary – Mr. Olson had no report.

Fire Coordinator - Mr. Corris presented his report (file copy attached). Additional comments were:

- Some communities have instituted a program whereby children who habitually pull fire alarms will be sent through the Junior Fire Setters program. This is something that should be considered for District 1.
- A check for \$250 was received from the Board of Elections.
- Comcast Business Class to be contacted to see if they can provide a bundled service for phone, cable and Internet at Station 23.

Chairman – Mr. Orchard stated that all Commissioners must complete financial disclosure forms. Mr. Corris will get the forms to each Board member.

Standing Committee Reports –

Fire Company Liaison – Mr. Behrend had nothing to report.

Rescue Squad Liaison – Mr. Tarnowski had nothing to report.

Public Relations – Mr. Behrend reported that the Newsletter was sent out and he is beginning to think about the Fall issue. Any suggestions of topics to be included are welcome.

State Association – the next meeting will be held at the Wildwood Convention in September.

Joint Board – Mr. Orchard reported that the Joint Board is pretty much done. He will contact Mr. Braslow as to the appropriate procedure to disband the Board.

Insurance – Mr Orchard had nothing to report.

Unfinished Business:

Rescue Truck – Chief Perez reported that the completion date is 10/7 but will probably be moved up to Sept.

New Business: none

Executive Session: none

Address From the Public: none

Adjournment: As there was no further business to discuss, Mr. Rosenberg made a motion to adjourn the meeting and Mr. Behrend seconded the motion. The meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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