

The Board of Fire Commissioners

Fire District No. 1

Regular Monthly Meeting

May 4, 2011

The regular monthly meeting of the Board of Fire Commissioners, Fire District No.1 in the Township of South Brunswick, was called to order at 7:00 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

**Roll Call:**

Members present: Commissioners Rosenberg, Behrend, Olson, Tarnowski and Orchard

Members absent: None

**Flag Salute:** completed

**Agenda Changes:** none

**Address From the Public:** no public present

**Approval of April Regular Meeting Minutes:** not available; tape indiscernible

**Reports:**

Line Activities – Chief Perez was not available to report.

President – nothing to report.

Secretary – nothing to report.

Fire Coordinator – Mr. Corris presented his report (file copy attached). The Commissioners had not comments on the report.

Chairman – Mr. Orchard will be meeting with the Mayor and/Deputy Mayor sometime in the near future to discuss the money issue.

**Standing Committee Reports:**

*Fire Company Liaison* – no report.

*Rescue Squad Liaison* – nothing to report.

*Public Relations* – The Newsletter was mailed. Wolfcat has yet to invoice for the mailings.

*State Association* – the next meeting will be in June.

*Joint Board* – Mr. Orchard reported that he had provided Mr. Braslow with a copy of the Joint Board Ordinance for his review. After his review, Mr. Braslow questioned why it had been established; what was the need for it. Mr. Braslow also so indicated that the Board could be abolished. Mr. Orchard noted that he believes District No. 2 would be in favor of such an action. Mr. Orchard will discuss further action with Mr. Braslow.

*Insurance* – Mr. Orchard reported that there was a workman's comp case; a firefighter got dehydrated at a training session at the Fire Academy. In addition, there are another five cases due to problems at a fire call last evening. Mr. Orchard stated that premiums will probably increase which may mean that the District will need to join the Joint Insurance Fund.

Treasurer/Approval of Voucher List – Mr. Rosenberg presented the report and voucher list (file copies attached). He stated that, per the Auditor's request, adjustments were made to certain accounts. In addition, a Management Discussion Analysis Letter was received from the Auditor. The letter detailed a \$102,000 increase in net Assets. Mr. Rosenberg explained that the increase was probably due to the sale of the Hummer and a reimbursement for an overpayment in the 2009 insurance. Also the letter indicated a reduction in Liabilities, due to a double payment for Truck 221, the single payment for the engine, plus the principle bond payment of \$70,000.

LOSAP is still an open issue. Mr. Rosenberg noted that there are some disparities that need to be investigated. Mr. Orchard will discuss this situation with Chief Perez. Mr. Rosenberg noted this is the last item that needs to be completed to finish the audit.

Mr. Rosenberg stated that the Voucher List includes a \$100,000 check to the Fire Company, per their request for assistance with the New Road new building project. As a \$303.00 permit fee was made out to South Brunswick Township, so the fire panel could be replaced.

As there were no other comments for Mr. Rosenberg, Mr. Olson made a motion to approve the Voucher List as presented and Mr. Tarnowski seconded the motion. A vote was taken and passed.

#### **Unfinished Business:**

Rescue Truck – Mr. Rosenberg stated that the truck may not arrive until October.

Yearly Meeting Schedule – The meeting date needs to be changed to insure enough time to obtain the monthly bills and also to allow Mr. Corris and Commissioners, who are also members of the Fire Company, to attend Company drills and maintenance nights. The Board discussed possible dates and times. The Board agreed to revise the meeting schedule to the third Wednesday of every month, at 6:30 p.m. beginning on June 15<sup>th</sup>. A resolution indicating this change will be prepared, therefore, a roll call vote was taken: Mr. Rosenberg-abstain,

Mr. Olson-yes; Mr. Tarnowski-yes; Mr. Behrend-yes and Mr. Orchard-yes. The resolution was approved.

**New Business:** nothing to discuss.

**Executive Session:** The Board went into Executive Session to discuss firematic issues.

**Address From the Public:** no public comments.

**Adjournment:** As there was no other business to discuss, Mr. Behrend made a motion to adjourn the meeting and Mr. Rosenberg seconded the motion. A vote was taken and passed. The meeting was adjourned 7:54 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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