

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

December 1, 2010

The regular monthly meeting of The Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 7 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Olson, Behrend, Rosenberg, Tarnowski and Orchard

Members absent: None

Flag Salute: completed

Agenda Changes: none

Address From the Public: none

Approval of November Minutes: Mr. Rosenberg made a motion to accept the minutes as presented and Mr. Tarnowski seconded the motion. A vote was taken and passed.

Reports:

Line Activities – Chief Perez was not present to give his report. Note: the statistics were forwarded to Mr. Corris at a later date. Data has been at the end of these minutes. Mr. Orchard stated that the President was also not in attendance. The Commissioners agreed to have Mr. Corris draft a letter indicating that representation of the line and administration at monthly meetings, does not meet the expectations, as stated in the Fire Company by-laws. Mr. Orchard stated that required meeting attendance should be included in the up-coming contract.

Treasurer's Report/Voucher List - Mr. Rosenberg presented his report (file copy attached) and noted the following:

- The 2011 Budget Resolution would be presented later in the meeting.
- The Fire Company had not submitted a bill for the \$100K passed, per resolution.
- The Board's auditor, John Ezyske, passed away. Mr. Rosenberg will look into who will be assuming his duties.

- As the regular meeting night has been changed to the first Wednesday of the month, this has created some difficulty making sure all bills are paid in a timely fashion. To help alleviate this situation, some checks will need to be “cut” during the month. He will contact Commissioners to get signatures on those checks.

The Board reviewed the Voucher List and as there were no issues with the List, Mr. Behrend made a motion to approve the Voucher List, as presented and Mr. Tarnowski seconded the motion. A vote was taken and approved.

Secretary – nothing to report.

Fire Coordinator – Mr. Corris presented his report (file copy attached). Items of note:

- He requested the Board’s approval to purchase a case of florescent flood lights, so the entire front of Station 23 will be illuminated; the Board agreed.
- Four quotes were obtained for all-terrain tires for Truck 227. The best price was from K.P. Tire in Princeton: \$717.80 per tire, including balancing and alignment. Mr. Corris requested that the Board also approve having the oil changed at the same time. All the Commissioners agree to Mr. Corris’ proposals.
- The first round of grants, under the Assistance Firefighter Grant Program, were distributed, however, New Jersey was not part of round one. It was noted that there will be a second round also. Mr. Orchard questioned whether grants might be available to replace the Cascade System and/or the generator. Mr. Corris noted that the generator should fall under the Fire Company’s responsibility.
- Mr. Corris will be attending a two-day class on Jr. Fire Setters, beginning on 12/2.

Chairman – Mr. Orchard invited all the Commissioners to the Dec. 12th Santacade.

Standing Committee Reports:

Fire Company Liaison - nothing to report.

Rescue Squad Liaison – nothing to report.

Public Relations - Mr. Behrend reported he will begin work on the Spring Newsletter in a few weeks. It was noted that it will be mailed from Hillsborough Post Office, at a municipal rate.

State Association - the meeting will be on Dec. 4th.

Joint Board – A committee was created to investigate the three districts assuming responsibility for the Fire Prevention, however, no activity has taken place. Mr. Orchard will set up a meeting with the other two district representatives.

Mr. Orchard reported that the Township Engineering Dept. is requesting more money for the New Road construction, however, the Deputy Mayor indicated that the Engineering Dept. would be contacted and this issue resolved in the Fire Company's favor. .

Insurance – Mr. Orchard reported that a bill was received for Workman's Comp in the amount of \$2900. He will contact the company, as a surcharge of \$2790 was previously sent.

Unfinished Business:

Rescue Truck – The bids will be opened on Dec. 8th in the afternoon; all Commissioners are welcome to attend. A special meeting will be scheduled on Dec. 15th at 7 p.m. to review the bids and potentially award the bid; other firematic issues will also be discussed.

Salary Resolution – Mr. Orchard will contact Mr. Braslow as to the specifics to be included.

2011 Budget – Mr. Rosenberg presented Resolution 10/11 – 18: 2011 Budget Resolution (file copy attached). Mr. Orchard expressed concern about the public perception of raising the tax rate while increasing the Commissioners' stipends. The rest of the Board did not share Mr. Orchard's concern. Mr. Behrend moved the resolution and Mr. Olson seconded the motion. A roll call vote was taken: Mr. Olson-yes; Mr. Behrend-yes; Mr. Tarnowski-yes; Mr. Rosenberg-yes and Mr. Orchard-yes. Mr. Rosenberg was thanked for putting the budget together.

New Business: Mr. Orchard reported that Chief Perez had been contacted by Millstone Township Fire Company whether Kendall Park had a truck that they could borrow for a month, as they have experienced a number of problems with their trucks. Mr. Braslow was contacted and indicated that a Hold Harmless Letter would be required and a copy of their insurance. To date, nothing has transpired.

Executive Session: none

Address From the Public: none

Adjournment: As there was no further business to discuss, Mr. Olson made a motion to adjourn and Mr. Tarnowski seconded the motion. The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

Filename: mr120110

November Events Manhour Report:

Total Events:	22
Total EventHours:	29
Total ManHours:	401.75
Total # of Firefighters:	273
Avg. ManHours/event:	18.261
Avg. Firefighters/event	12.409

Yearly Duty Summary:

Total:	21
Total Duty Hours	36
Total ManHours:	580
Total # of Firefighters:	359
Avg. ManHours/Duty	27.619
Avg. # Firefighters/Duty	17.095

Yearly Training Summary:

Total Drills:	34
Total Drill Hours:	53
Total ManHours:	889.5
Total # Firefighters:	519
Avg., ManHours:	26.162
Avg. # of Firefighters:	15.265