

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

December 14, 2009

The regular monthly meeting of The Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick was called to order at 7:15 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Tarnowski, Olson, Rosenberg and Orchard

Members absent: Commissioner Behrend

Flag Salute: completed

Agenda Changes: Addition of approval of 11/23 Special Meeting Minutes

Address From the Public: none

Rescue Squad Presentation – Rehab Truck:

Mr. Ray Weiss reported that MES in Pennsylvania had a rehab kit for \$6,776. He provided the Board with an info sheet on the product. Mr. Weis stated that with extras, the entire cost would be about \$12K, which may be split between Kendall Park and Kingston. He noted that Kingston and Mon. Jct. have yet to be contacted to see if they want to utilize the Rehab Truck. Franklin Park has indicated will contribute about \$8K worth of equipment.

The Commissioners discussed the request and decided to assist. Mr. Rosenberg made a motion to purchase the Rehab Kit , not to exceed \$7K; Mr. Tarnowski seconded the motion. A vote was taken and passed.

Approval of Minutes:

November 9th Regular Meeting Minutes – Mr. Rosenberg had three changes:

1. Page 2, under President's Report: \$125,500 should be \$121,500.
2. Page 2 under Fire Coordinator Report: Stations 3's should be Station 23's.
3. Page 2 under Station 23 Report: "Commissioners should be" was changed to "Commissioners *rules* should be..."

Mr. Olson made a motion to accept the minutes as amended and Mr. Rosenberg seconded the motion. A vote was taken and passed.

November 23rd Special Meeting Minutes – Mr. Rosenberg requested that on page 2, item 2 should read: “Do not pay off the truck which would mean the debt from Engine 222 would go off the cap.” He made a motion to accept as amended and Mr. Tarnowski seconded the motion. A vote was taken and passed.

Reports:

Line Activities – Chief Perez presented the following:

- Statistics (file copy attached): November Total Events were 18, made up of 13 fire calls, 3 training and 2 work nights. YTD Total Events were 282, for a total of 4,522 man hours; made up of 205 fire calls, 32 drills and 41 work nights.
- The Fire Company adopted a new set of By-Laws (file copy attached). One major change was that requirements for minimum participation were lowered. These new By-Laws will be beneficial from a legal standpoint. The Board was thanked for its feedback and its financial support.
- The Standard Operating Guidelines for South Brunswick Fire Services were introduced to the three fire districts. This was another productive effort by the SOG Committee and the Commissioners again were thanked for their input and financial backing. A copy of the SOG's is on file in the Firehouse.

President – The President reported that four members had resigned, effective 12/11/09; they were A. Brandt, M. Brandt, T. Fresolone and C. Cleffi. Mr. McPherson was moved from firefighter to member. The Company held its elections and all line and executive officers remained the same.

Treasurer/Voucher List (file copy attached):

Mr. Rosenberg reported the following were added to the Report and Voucher List:

- \$55.30 for monthly AT&T charges
- \$86.35 to Confire Co. for service of fire extinguishers
- \$35.00 to N.J. Fire Equipment for hydro testing of 10 bottles
- \$944.94 to Safe Software for the upgrade to Peachtree 2000.

He noted that the Incentive Program was not included but would be shortly. Mr. Olson made a motion to approve the Voucher List with the additions and Mr. Tarnowski seconded it. A vote was taken the List approved.

Secretary – no report.

Fire Coordinator – Mr. Corris presented his report (file copy attached). He noted that Truck 224 is still an open issue as Absolute is quite busy. Mr. Rosenberg suggested looking for another vendor to repair the pump.

Chairman – Mr. Orchard proposed to the Commissioners that the Board meetings be changed to the second Wednesday of the month. After some discussion, the Commissioners decided that, based on some conflicts with the Chief's schedule, the first Wednesday of the month would be better. Mr. Rosenberg made a motion to permanently change the Board's regular monthly meeting night to the first Wednesday of the month at 7 p.m., Mr. Tarnowski seconded the motion. A vote was taken and passed. This change will take effect with the February 3rd meeting.

Standing Committee Reports –

Fire Company Liaison – nothing to report.

Rescue Squad Liaison – nothing to report.

Public Relations – Mr. Orchard reported that Santacade would be Saturday the 19th.

State Association – Commissioners Orchard and Rosenberg attended. Mr. Potts, from District 2, informed those attending that South Brunswick Township is withholding the State Grant money. The State District decided to send a letter to DCS, clarifying where the money went and if it is earmarked, they will follow up with a letter to the Township, on the Districts' behalf.

The next meeting will be held on March 6k, 2010 at Aldelphia Firehouse in Howell. Topics to be discussed will be ISO and Insurance.

Joint Board – the next meeting will be in February.

Insurance – It was reported that all premiums have been paid.

Station 23 – Mr. Orchard thanked Tom Laterzo for getting the Internet back up. Mr. Rosenberg stated that the Rescue Squad's computer got ruined by the lightening strike. The Squad has requested financial assistance from the Board to cover half the cost of the repairs, in the amount of \$283. Mr. Rosenberg made a motion to this action and Mr. Olson seconded it. A vote was taken and passed.

Unfinished Business:

Rescue Truck – There will be a meeting on 12/21 at 6:30 p.m. to bring a resolution forward.

Rehab Truck – This was already discussed.

2010 Budget Resolution – Mr. Ezyske has received the budget package, including the resolution.

Fire Company Contract - A meeting will be held with the Chief, the President of the Fire Company and Commissioners Rosenberg and Tarnowski to discuss the Incentive Program and LOSAP. The final execution of the Contract will be done after these items are resolved.

Mapping Software – Mr. Rosenberg stated there is \$4,000 left in the Equipment budget. He questioned the Chief as to what the yearly costs would be and where the software would reside. The Chief stated that the software would reside at the vendor's location, who would also be responsible for installation, at a cost. The costs for the upcoming year would be approximately \$6,000, which would include three licenses, a \$350 work station and other miscellaneous costs. Chief Perez stated that he would like to start the program this year, at a cost of \$2,350. Mr. Rosenberg stated that there will be enough money this year to meet this request. The Board was in agreement with the request.

New Business: none

Executive Session: The Board went into Executive Session at 8:11 p.m. to discuss firematic issues; they came out at 8:22 p.m.

Address From The Public: none

Adjournment: As there was no further business to discuss, Mr. Olson made a motion to adjourn the meeting and Mr. Tarnowski seconded the motion. A vote was taken and passed. The meeting was adjourned at 8:24 pm.

Respectfully Submitted,

Bonnie R. L. Knigge

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