

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

November 9, 2009

The regular monthly meeting of The Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 7:08 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

**Roll Call:**

Members present: Commissioners Tarnowski, Behrend, Orchard and Rosenberg  
Members absent: Commissioner Olson

**Flag Salute:** completed

**Agenda Changes:** none

**Address From the Public:** none

**Rescue Squad Rehab Truck:** Mr. Weis, from the Rescue Squad, reported that research is still being done and cost estimates are pending. Mr. Rosenberg stated that it would be financially prudent to conclude the transaction in 2009, but if not feasible, budget numbers for next year must be received within the next two weeks. Note: not all comments could be discerned, as members of the Squad were too far away from the tape recorder.

**Approval of October Regular Meeting Minutes:** Mr. Rosenberg made a motion to accept the minutes as written and Mr. Behrend seconded the motion. A vote was taken and passed.

**Reports:**

Line Activities – Chief Perez reported the following:

- The Office of Emergency Management is coordinating issuance of Swine Flu shots for all emergency responders and their children (ages 6 mo – 24 yrs). Details on administration of the shots to follow.
- New SOG's will be introduced on November 18<sup>th</sup>.
- A draft of the Fire Company By-Laws was received from Mr. Braslow; some changes will be necessary. Hopefully they can be presented to the membership for a first reading at this Friday's meeting.
- At the Chiefs meeting this week, they will meet with a vendor of GIS Mapping Software. The cost will need to be considered in the budgeting process.
- Fire Company officers attended a Leadership Conference in Florida. A lot of beneficial information was obtained and some initiatives will be investigated further.
- Statistics for the month will be made available to the Commissioners.

President - The President requested a budget of \$125,500 which includes \$30K in capital expenditures.

Treasurer – Mr. Rosenberg presented his report, along with the Voucher List (file copy attached). These were reviewed by the Commissioners. Mr. Rosenberg noted that the \$6300 State Grant will not be forthcoming, as there was a problem between the Township and the State.

Mr. Tarnowski made a motion to approve the Voucher List as presented and Mr. Behrend seconded the motion. A vote was taken and passed.

Secretary – no report.

Fire Coordinator – Mr. Corris presented his report (file copy attached). He noted that the cleanliness of Station 3's kitchen was very bad. He cleaned it up and stored the utensils away until the situation is addressed and resolved. Mr. Corris noted he had talked to one person responsible for an incident but he did not know who was responsible for a second incident.

Chairman – nothing to report.

Standing Committee Reports –

*Fire Company Liaison* – Mr. Behrend reported that he will be working with Wolfcat Productions on the next Newsletter.

*Rescue Squad Liaison* – no report.

*Public Relations* – no report.

*State Association* - the next meeting will be in December.

*Joint Board* – the next meeting is scheduled for 11/18, however, it may be rescheduled. Mr. Orchard will keep the Commissioners informed of any changes and urged all to attend.

*Insurance* – Mr. Orchard stated that the decision was made to retain the Bollinger Agency again for insurance coverages. They were \$4,000 less, with better coverage. All premiums have been paid.

*Station 23* – Mr. Corris stated that a new listing of Commissioners should be posted.

**Unfinished Business:**

Rescue Truck – Mr. Orchard reported that Mr. Braslow had no problem with the direction the Board wanted to take regarding joint payments. The Auditor also had no concerns, as long as the lender did not have a problem with paying off the lease earlier. The lender was contacted and had no problem but noted that a public notice would need to be published.

Rehab Truck - still an open issue.

**New Business:**

2010 Budget – Chief Perez did not have specific budget numbers available but discussed some areas being considered:

- Headsets for Trucks 222 and 223 (about \$5K per vehicle).
- GIS Mapping System - \$10K for the software, which would be divided by the three districts. A server will also be required, at a cost of \$4,500; divided by the 3 districts. In addition, Truck 221 will be outfitted first at a cost of approximately \$4K.
- \$14,999 for Thermal Imaging Apparatus.
- Escape Harnesses at \$500 each.

These items totaled to about \$39,500. Mr. Rosenberg noted that the Board's budget number is not that far off from the Chief's request.

**Executive Session:** The Board went into the Executive Session at 7:55 p.m. to discuss the 2010 Budget. They came out at 9:15 p.m.

**Address From The Public:** none

**Adjournment:** As there was no further business to discuss, Mr. Behrend made a motion to adjourn the meeting and Mr. Tarnowski seconded it. The meeting was adjourned at 9:17 p.m.

Respectfully Submitted,

Bonnie R. L .Knigge

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