

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

May 11, 2009

The regular monthly meeting of The Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 7:05 p.m. by Vice Chairman Arthur Tarnowski, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Rosenberg, Olson, Berhend, Tarnowski

Members absent: Commissioner Orchard

Flag Salute: completed

Agenda Changes: Mr. Rosenberg asked that the Rescue Squad's request for the Crown Victoria be added to the agenda now; the request was approved. Mr. Rosenberg presented a Hold Harmless Letter (file copy attached), which was read, signed and the title presented to Mr. Weiss.

Address From The Public: none

Approval of April Regular Meeting Minutes: Mr. Rosenberg made a motion to approve the minutes as written and Mr. Tarnowski seconded the motion. A vote was taken and passed, with Mr. Berhend abstaining.

Reports:

Line Activities – Chief Perez presented his report (file copy attached) as follows:

- For the month of April there were 30 total events, which consisted of 22 fire calls (281.5 man-hours/13.5 average men per call); 3 training drills, 4 duty nights. Year-to-date: 111 total events for 118.5 man-hours.
- 13 members need to have their physicals completed...target date July 15th.
- The web-site should be completed and up and running within the next two weeks.
- The Fire Company By-Law Committee met with the Attorney to discuss their recommendations and his, the completed draft should be available in the next three weeks, at which time they can be presented to the Company for the initial reading. The Attorney suggested that the Constitution and By-Laws be combined into one document, which the Committee agreed to do.

- The new Standard Operating Guidelines are almost completed; issues remaining should be ironed out at the next Chiefs' meeting on Wednesday the 13th. Introduction to the three companies should be some time in September.
- The Chief reported that he had been approached by the Forest Fire Warden with a request that Kendall Park Fire Company assume responsibility of Monmouth Junction's tanker truck (which they are replacing), so that it can stay within the Township. He stated that he informed the Warden that he was not interested for two reasons: there is no place to house the tanker and the Company has no use for it.

President – The President was not present and the Vice President did not have any report. Chief Perez showed the Commissioners a drawing of the proposed new building, which the Company is satisfied with. He detailed the drawing to the Commissioners. Chief Perez stated that Mr. Orchard is working on the bond proposal with the Attorney, the Architects are working up bids and work is being done with the Site Engineer. The goal is to break ground in September or October, depending upon the bidding process. Given input from the Attorney, it is not necessary to take the lowest bid.

Treasurer – Mr. Rosenberg presented his report (file copy attached) and stated that there are no problems.

Secretary - Mr. Olson had nothing to report.

Fire Coordinator - Mr. Corris presented his report (copies distributed at the meeting).

Chairman – no report.

Standing Committee Reports –

Fire Company Liaison - Chief's report covered the big topic reading the new building.

Rescue Squad Liaison – The roof over the Rescue Squad is not in good shape. Mr. Rosenberg stated that they may request space at Station 23.

Public Relations – Mr. Rosenberg stated that the Fire Company is doing a good job of handling the Fire Company website, which will also cover the District. Also, the Newsletter was mailed out.

Station Association - the next meeting will be in June.

Joint Board - Mr. Rosenberg stated that one topic discussed was whether purchases could be combined between the three companies/districts. Mr. Corris is working on items that might be appropriate.

Insurance – Paperwork is still a question regarding Mrs. Paulus.

Station 23 – previously discussed.

Unfinished Business:

Physicals – previously discussed.

New Vehicles – nothing to report.

Rescue Truck – no report.

Cleaning Contract – The Commissioners discussed whether Clean-Tech should continue as the vendor for Station 23. Mr. Corris stated that the cleaning group for Station 22 does a much better job. As the question of a contract was raised, Mr. Corris will discuss whether the Board does have a contract with Clean-Tech.

New Business: Mr. Rosenberg moved Resolution 09/10 – 11, Authorizing Salary Increase Relative to Employee (file copy attached). A roll call vote was taken: Mr. Olson-yes; Mr. Berhend-yes; Mr. Rosenberg-yes; Mr. Tarnowski-yes and Mr. Orchard-absent. Mr. Corris will deliver this to the Township.

Voucher List: The Commissioners reviewed the Voucher List and discussed the Data Doctor voucher. The spam problem has not been resolved, therefore, it was decided to sign the check to them but not mail it until there are no spam issues remaining. Mr. Rosenberg made a motion to accept the Voucher List, with the proviso noted above, and Mr. Olson seconded it. A vote was taken and passed.

Executive Session: The Board went into Executive Session at 7:50 p.m. to discuss personnel issues. They came out at 8:15 p.m.

Address From the Public: none

Adjournment: As there was no further business to discuss, Mr. Rosenberg made a motion to adjourn the meeting and Mr. Berhend seconded the motion. The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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